



All-in-one guide for MYOB Business



New Zealand

Overview

As one connected platform, MYOB Business has everything your business needs in one place; giving you the space and time to shift your attention to the future.

Swamped by invoices, receipts, timesheets or cashflow anxiety?

With MYOB Business, it doesn't have to be all noise, all the time.

By using a platform that can address all your business needs, getting everything under control has never been easier.

Our reimagined cloud platform offers you a real-time holistic view of your business operations, while enabling you to take charge of your software needs through a more flexible and affordable module approach to business management.

From new startups and sole operators, to growing SMEs with more complex business management needs, MYOB Business allows you to add functions and features based on your needs, meaning you only ever pay for what you use.

So whether you're troubleshooting today, or planning for tomorrow, you'll find all your business needs on one platform.



Benefits of MYOB Business

MYOB Business doesn't just do your accounting, it's one connected system that helps you run your entire business.

Easy online payroll makes paying staff, managing leave and IR reporting effortless. Process payroll confidently knowing you're always up to date with tax and compliance changes.

Save time and stay on top of reporting obligations. Payday filing information is automatically sent to IRD each pay. We handle the hard stuff by automatically calculating pay, tax, Kiwisaver, and leave balances.

You can easily buy, sell, and track inventory, eliminate manual tasks, automate compliance and create and send online invoices from any device.

Track when customers open and pay invoices. Stay in control of your cashflow and you can always see how healthy your business is at any time.

Spot potential problems before they happen with cashflow tracking on your dashboard and detailed reports showing accurate figures and clear projections.



Unlock the Flexibility of MYOB

Payroll only

\$22.00
/mth + GST

+

\$1.50
/mth + GST
per employee

- Automatically calculating PAYE and KiwiSaver
- Easily manage leave entitlements
- Automated Payday filling
- Payroll Reports
- Phone support

Payroll

\$1.50/mth per employee, unlimited employees

Lite

\$29.00
/mth + GST

- Track income & expenses
- Create & send professional invoices and quotes
- Connect up to 2 bank accounts
- Scan and store receipts
- Manage bills and expenses
- Track, Prepare and Lodge GST
- Insights and Reporting (Tax and basic management report)
- Phone support
- Inventory management up to 10 SKUs (coming soon)

Payroll Premium Features

\$1.50

per month employee, up to 2 employees

Inventory Premium Features

\$22 per month for 11 SKUs or more

Pro

\$46.00
/mth + GST

- All inclusions from Lite
- PLUS
- Unlimited bank feed accounts
 - You can include Budgets and advanced reporting and analytics here

Payroll Premium Features

\$1.50

per month employee, unlimited employees

Inventory Premium Features

\$22 per month for 11 SKUs or more

Payroll and invoicing

MYOB Business means you're getting cloud payroll software that leaves you feeling confidently compliant.

Save time with smart, flexible payroll management. Less admin for you and automatic Payday filing reporting to IR.

Simplified payroll compliance means you stay in the IRD's good books. Generate and send Payday filing reports directly from MYOB Business so you can rest easy.

Calculate PAYE, KiwiSaver and leave in just a few clicks.

With automatic KiwiSaver calculations and PAYE payments to Inland Revenue, you'll always know where you stand.

What's more, you only pay for what you use and need.

As your business grows and adapts, so might your payroll requirements. Whether you employ one person or a whole team, you'll only be charged for who you pay each month.

Invoicing is also a breeze with MYOB Business.

Create and send invoices from any device, so you can get paid faster. Simple.

With customisable templates, professionalise the way you do invoicing. You can easily apply your logo and branding to make them your own.



Seamlessly turn your quotes into ready-to-send invoices. We calculate GST and pre-fill your customers' details, so all you have to do is hit send.

And with the option to set up automatic invoice reminders and the ability to track payments, you can give those pesky late payers a nudge and keep your cashflow flowing.

Tax, cashflow management, budgets and reporting

Take control of your finances with easy cashflow management software.

Gain valuable real-time business insights too. See exactly where your money is and where it's going.

Track your income, profits and expenses at a glance.

From your dashboard you can easily track your daily cashflow, view monthly sales and purchases, and see your financial performance for the year.

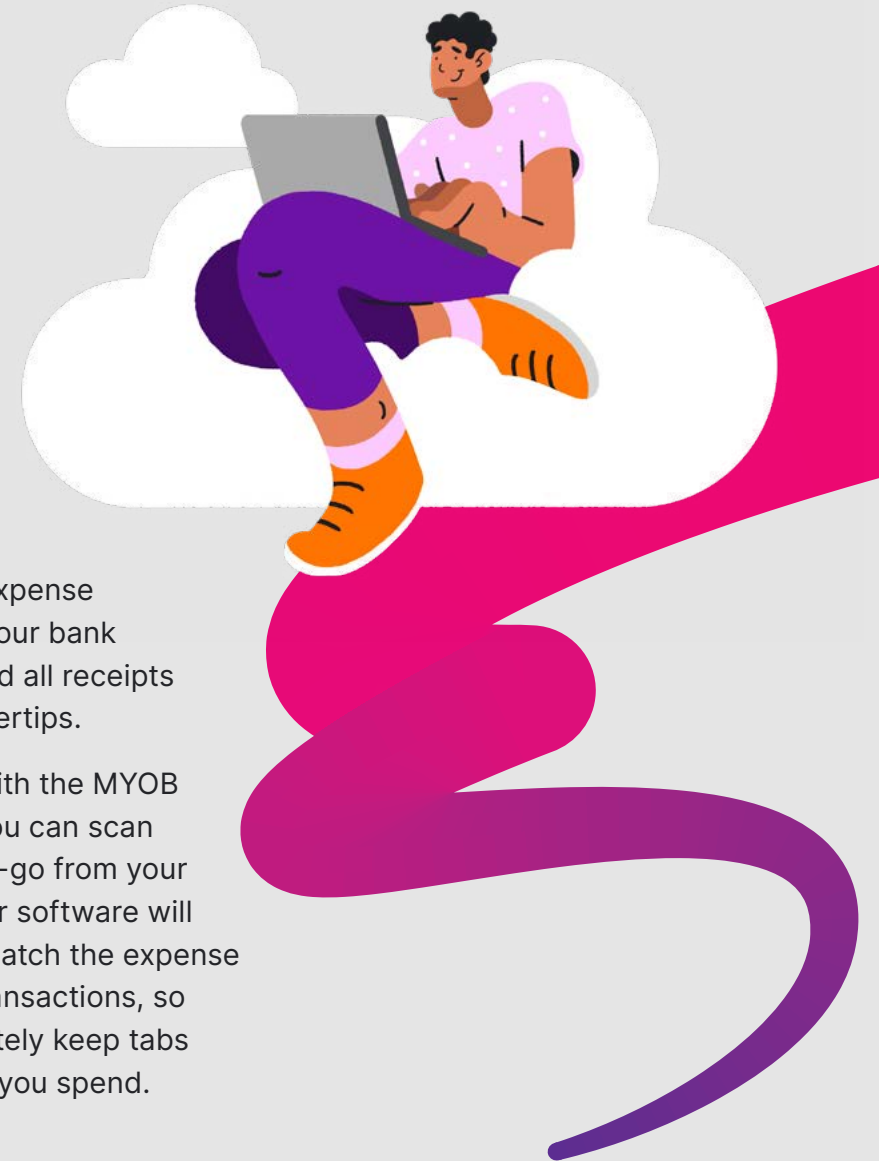
You're also taking the guesswork out of your budgeting.

Create detailed cashflow reports with pre-filled data relating to your outgoings and income – giving you the insights you need to make informed spending decisions.

With MYOB Business, you can get (and stay) ready for tax time.

Every bill and expense is matched to your bank transactions and all receipts are at your fingertips.

What's more, with the MYOB Capture app, you can scan receipts on-the-go from your phone, and your software will automatically match the expense to your bank transactions, so you can accurately keep tabs on every dollar you spend.



Expense and inventory management

MYOB Business allows you to track and manage expenses from anywhere.

Manage bills, automatically match purchases to your bank transactions, and easily on-charge expenses to your customers.

Assign expenses to a specific job or customer to ensure you recoup the costs. Then when it's time to send your next invoice, all you have to do is add the cost, review and hit 'send'.

Automate data entry with bank feeds by simply connecting your bank account to your software and automatically matching

purchases to transactions. Accurate and secure, reconciliation has never been safer, faster or more efficient.

When it comes to comprehensive inventory management, MYOB Business offers a robust, end-to-end solution with everything you need to handle complex, multi-site inventory.

Efficiently manage your distribution process with system-wide inventory control and effective inventory management software. Use automation to

eliminate paperwork by changing the way you gather requests, supplier bids, manage orders and more.


Real-time data access means you can improve your operations, fulfil sales orders, enter quotes, create shipments, apply discounts, track prices and check inventory all in one place. Manage back-orders and expectations along the way.





If you're ready to make the leap,
we're here to help you.

Get in touch with the team at MYOB to talk
about your MYOB Business solutions.

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