



MYOB PayGlobal

myob

Contents

Introduction	3
MYOB PayGlobal – our integrated solution	4
Payroll	5
Time Management and Scheduling	6
Self-Service	7
Workflow Engine	7
Human Resources	8
Reporting	9
Deployment	10
Services	12
Support	14
Why choose MYOB PayGlobal	15

PayGlobal has been powering complex payroll for over 20 years

With an unrivalled award interpreter, powerful payroll engine and completely configurable workflow to match your business processes, PayGlobal reduces manual, repetitive tasks with a trusted, compliant and automated solution.



“ Right from the very beginning everyone we had dealings with at MYOB PayGlobal went above and beyond. They were very thorough in researching who we were and our company culture.

Calder Stewart Industries

The MYOB PayGlobal platform

Businesses with a complex payroll need powerful, intelligent, highly adaptable software. The MYOB PayGlobal platform and its core modules are complemented by a comprehensive workflow engine, convenient integration capability and reporting. Use this powerful, flexible and scalable solution to easily handle complexity and confidently manage your workforce.





Payroll

We've developed MYOB PayGlobal Payroll to meet all your payroll needs – now and in the future. This includes payments, deductions, entitlements, pay rates and pay cycles from an unlimited number of locations, catering for unlimited numbers of employees.

Our powerful payroll engine can meet your most complex requirements. MYOB PayGlobal Payroll is flexible so it can be adapted easily to accommodate changes in your workforce or compliance conditions.

It integrates seamlessly with other MYOB PayGlobal modules, minimising your administration time. MYOB PayGlobal has a library of standard reports which give you a complete view of the variables that affect your payroll management. Your payroll will be right first time, every time.

MYOB PayGlobal Payroll can cater for:

- + complete compliance to Australia and New Zealand tax legislation
- + multiple payrolls with numerous locations and unlimited numbers of employees
- + interfacing with financial management systems and job costing
- + payroll rules covering any deduction and entitlement calculations
- + retrospective payments
- + captures all superannuation information, for Australia or New Zealand
- + complete data integrity and exception reporting
- + many standard payroll reports
- + access to historical data
- + easy administration of superannuation processes
- + date effective payment of rate changes.



Time Management and Scheduling

To make the right decisions about your staffing needs, budget and cost management, it's crucial for you to understand the true cost of your workforce. Time Management captures, processes and reports all attendance data. It eliminates the need to manually input hours and allowances. Time Management can automate time entry through a range of electronic time-capture devices.

It reports on staff movements and up-to-date costs by appropriate cost centres. Rules can be created to highlight specific exceptions you'd like to view. MYOB PayGlobal's industry-leading Award Interpreter handles the most complex awards with ease. You can be confident that your staff will be paid correctly. Every time.

MYOB PayGlobal Time Management and Scheduling provides:

- + functionality to help you produce rosters including matching employees to your requirements
- + full integration across the MYOB PayGlobal solution – sharing common data, such as competencies and qualification from MYOB PayGlobal HR for scheduling
- + visibility to review labour costs in advance and compare budgets with the actual costs incurred.



Self-Service

MYOB PayGlobal Self-Service is online, available anywhere, anytime for employees and managers. Self-Service is about empowering staff. It's about streamlining processes into electronic workflows. It helps decentralise HR and payroll functions for greater efficiency and cost savings.

Using Self-Service, you can keep your employees updated, allowing for increased visibility and better communication. Through Self-Service, your managers can access HR information providing the analytical, planning and operational tools you need to get the best from your staff. Accessibility, wherever you are. Whenever you need it.

Self-Service can be used to:

- + access and update personal information
- + manage/approve leave applications, view balances (current and projected)
- + monitor team leave calendars
- + view payslips
- + consider available training courses and submit enrolment
- + process timesheets
- + administer employee transfer and promotion
- + check company policies and procedures
- + view competency profiles
- + enter expense claims
- + view/manage accident and incident details
- + complete performance reviews online.

Workflow Engine

Your business is unique. Through MYOB PayGlobal Workflow, our Self Service solution can be adapted to the way you run your business. Based on leading-edge Microsoft technology, MYOB PayGlobal Workflow:

- + automates the approval or form flow of any HR request processed
- + enables approvals to be multi-step, with different limits for different delegates
- + builds in emails so everyone involved is kept well informed
- + empowers you to specify workflow rules that are specific to your organisation. For example, approval levels, steps in approval path (including check points) and decision junctions
- + defines approval paths to suit your business.



Award Interpreter

The Award Interpreter function in PayGlobal allows you to automate payment of your employee's industrial/collective agreements and awards. Complex award conditions can be written in our highly configurable rule engine to interpret times worked and tasks completed to generate accurate payments and entitlements.

This highly flexible and best of breed rules engine allows us to automate the most complex conditions in your organisation, removing much of the dependencies and volatility associated with manual processes. By applying this automated solution, your organisation can reduce payroll processing times and minimise the risk of missed payments thanks to variations in how employees are paid.

MYOB PayGlobal Award Interpreter can assist with:

- + complex payments that challenge payroll teams, such as public holiday entitlements
- + providing day by day analysis and costing of time worked before it is paid in payroll
- + reducing payroll processing times by removing manual process and timesheets
- + integrating with time capture devices and rosters
- + preventing difficult to spot award conditions being missed such as insufficient overnight breaks
- + ensuring award compliance and reducing the risk of back pays or industrial issues due to non-compliance
- + accurate costing of time worked to the appropriate cost centre.

“ One of the biggest advantages of choosing MYOB PayGlobal was its ability to interpret our various employee award conditions. This alone has saved our payroll department an astronomical number of hours per week in processing.

Compass Group



Reporting

Striving for better decision making? You need to be able to report over your HR and payroll database in a meaningful and accurate way. Our reporting solutions provide the right information to the right people at the right time.

MYOB PayGlobal has created a comprehensive library of reports and ad hoc reporting from the MYOB PayGlobal database is simple. Convenient grid reporting allows you to easily view and organise your data onscreen and export to a range of formats. MYOB PayGlobal Reporting puts you in the driver's seat. You can slice and dice data using Excel or your preferred data analysis tool. For businesses who don't want to use a tool, we have standard reports and management dashboards to give you a quick overview of your main KPIs.





Deployment


Choose the right deployment for your business.

Online

- + accessible anywhere, anytime online
- + high availability and maximum security with AWS datacentre
- + dedicated specialist support team
- + reduce consultancy costs
- + business continuity and disaster recovery plans
- + free software updates, done for you.

Not ready to move Online? Use our On Premise solution instead.

- + Meet regulatory requirements specific to your industry
- + Leverage your internal talent or solution.

 We are very happy that we made the decision to move to MYOB PayGlobal. It has exceeded our expectations. We now have a system that is accurate, reliable and saves us so much time!

Forsyth Barr

We're here for the change

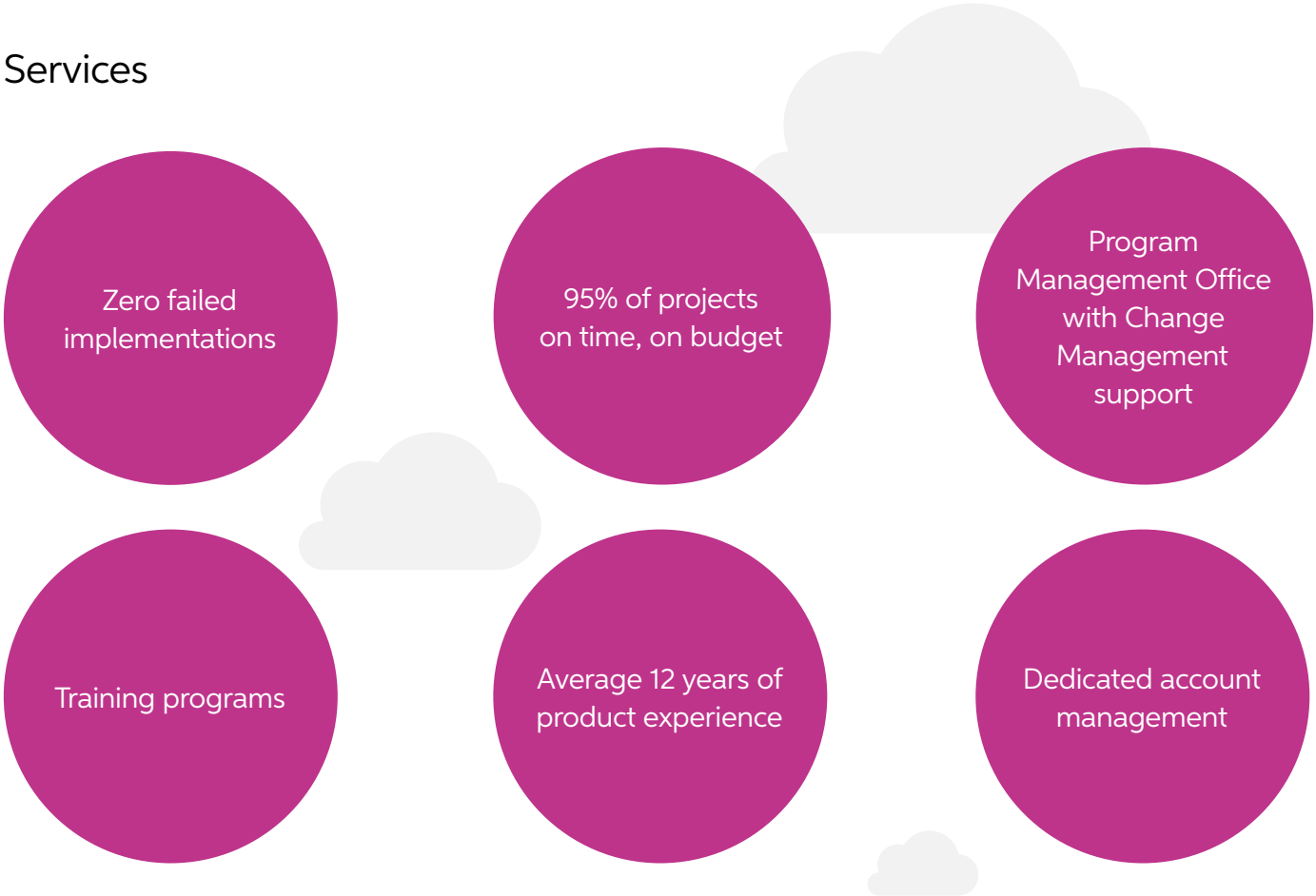


When looking at project management the statistics can be both alarming and illuminating. Recent research from the Standish Group shows that on average, only 16.2% of software projects are completed on time and on budget. And 31.1% are cancelled.

Here at PayGlobal, we blitz those figures. In fact, we've never failed to implement our product while a massive 95% of all our projects are on time and on budget.

Change can be challenging. We're here to help. Our Solutions team work to a best practice methodology to ensure and simplify your success.

Services



Zero failed
implementations

95% of projects
on time, on budget

Program
Management Office
with Change
Management
support

Training programs

Average 12 years of
product experience

Dedicated account
management

Every step of the way



Running powerful, business critical software without the right support can be onerous and overwhelming. That's why we have an outstanding support team to be with you every step of the way, ensuring your team can do what they need to, when they need to.

Our ANZ based support team are experts in the PayGlobal solution, with an average product experience of over six and a half years. You can rely on us to handle and resolve queries quickly, enabling your team to focus on managing your best asset: your people.

Support

24/7 ANZ support*

97% of calls
picked up within
60 seconds

Local ANZ support
in Melbourne and
Christchurch

Average product
experience of
6.5 years

Continuous
improvement based
on NPS scoring

Formal process
to transition to
BAU support

* Critical, P1 tickets only

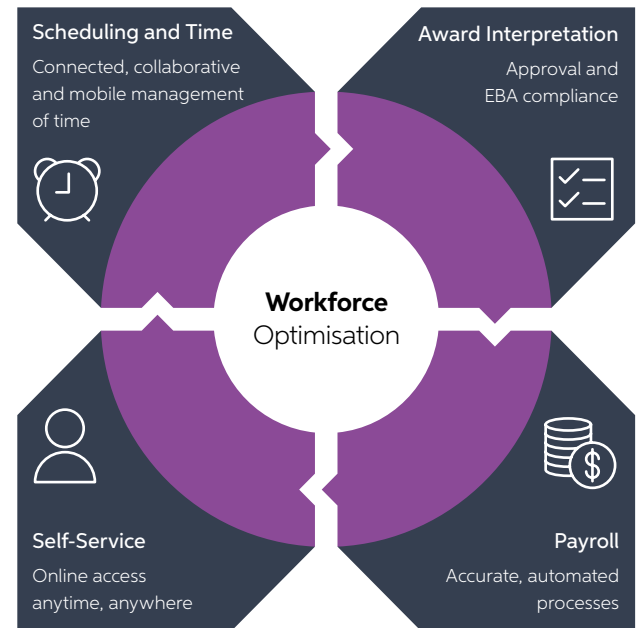
Why choose MYOB PayGlobal?

Product vision

Your MYOB PayGlobal product will always be compliant with the relevant Australian and New Zealand legislation. However, we're not stopping there. Here at MYOB, we recognise that successful businesses need more. Interacting with an ever changing workforce is more important than ever.

Ensuring you have the right people, with the right skills in the right place, at the right time and cost will not only make financial savings and improve efficiencies but also boost employee engagement and enable good and timely decision making around your people management.

To enable you to realise the full benefits of modern technology, we are enhancing our Time Management and Scheduling modules to deliver a modern browser based Workforce Optimisation suite for managing employee time that is collaborative, connected and mobile. This will ultimately extend the usability of MYOB PayGlobal's rich functionality to create seamless and effective decision making around your workforce.



Why choose MYOB PayGlobal?

Business benefits

Successful businesses use processes to maximise productivity, drive efficiencies and meet their obligations at a regulatory level.

Undertaking these processes manually can be fraught with danger – human error, minimal (if any) checks and balances, double handling – all resulting in increased risk. Some businesses seek to remove this risk by using software to replicate or replace these processes.

However, unless it's powerful and adaptable, software purchased by a business may not fit its requirements, resulting in confusion, duplication and gaps in process – in short, increased risk.

The adaptability of the MYOB PayGlobal solution ensures your investment always brings a return. Our powerful workflow engine and completely customisable solution will automate your manual processes, ensuring everything happens when it needs to. In fact, 86% of surveyed MYOB PayGlobal users said the biggest benefit of using MYOB PayGlobal was the platform's powerful automation.

And when you need to innovate, our knowledgeable consultants who hold an average of over 12 years product experience, can help you to seize opportunity to evolve processes, using the MYOB PayGlobal platform as the foundation.

“MYOB PayGlobal bent over backwards to help us. We are really happy with the service MYOB PayGlobal provides.

Allied Telesis



Why choose MYOB PayGlobal?

Local partnership

As locals, we don't see Australia and New Zealand as a homogenous block. We intimately know the challenges facing the Australian and New Zealand markets and where opportunities can be realised.

MYOB PayGlobal is developed in Australia and New Zealand, meaning the product is completely designed for these markets. Our close links to the ATO and IRD mean we can ensure you remain compliant whilst using the best local talent to develop and extend your PayGlobal solution further.

The Support team are based in Melbourne and Christchurch, meaning you can always speak to someone who is familiar with your own local requirements and obligations.

Because we're here, where you operate and run your business' every day, we can take a partnership approach to our client engagement. This means you can rely on us to help, challenge, support and celebrate with you, whenever you need us.

Colleague. Teammate. Collaborator. Counsel. Sidekick. Guide. Your right-hand person. Partner. However you name it, we're here to simplify your success.



myob.com/payglobal
info@payglobal.com

