

# MYOB Accountants Office



## Corporate Compliance

More accuracy, less risk. With just a few keystrokes, Corporate Compliance keeps you on top of all your ASIC requirements. This means you can dramatically cut down on the time and cost of tedious record keeping. Thanks to seamless integration with the entire Accountants Office suite, it increases accuracy and reduces the risk of penalties and late fees that can occur when your clients' details change.

### Reduce the cost of keeping your clients compliant

Suitable for any size practice, Corporate Compliance generates and tracks annual statements and all major ASIC forms, share certificates and management reports. It also provides a highly efficient and cost-effective way to maintain statutory registers.

When you change information, it automatically produces the documentation and list of tasks required by ASIC. It cross-references a wealth of information about corporations, shareholdings and individuals – so keeping track of relationships is easy.

#### Avoid missed deadlines and penalties

The modern user interface ensures you never miss a deadline. Information is easy to view, and you can drill down from items to get detailed information and instant answers to your questions.

Managing your corporate compliance work is made simple and easy with intuitive workflows and helpful prompts to identify and navigate through tasks. Smart tags prompt you to provide data that is mandatory for ASIC reporting requirements, which means you don't miss a thing.

#### See what's important quickly and easily

Corporate Compliance lets you generate reports and view information in a variety of ways – this makes analysing complex relationships easier and faster. For added flexibility you can create and print forms, minutes and reports in PDF, MicrosoftWord® and other common formats.

Reports include:

- + Summaries and detailed reports of corporations, their shareholders and their office holders
- + Reports of people, their positions held and their shareholdings

#### Improve productivity and increase profitability

Corporate Compliance allows you to easily manage tasks and workflows. The software tracks the status and flow of documents between your practice and ASIC, which means you maintain complete control and visibility.

### About Accountants Office

Ideal if you're a sole practitioner or run a smaller practice, the MYOB Accountants Office suite has all the most commonly used tools. It seamlessly links everything together – from tax preparation to electronic connectivity with the ATO, ASIC, financial institutions and your own clients. With its simplified workflows and standardised configuration and reporting it gives you more time to focus on your clients. Accountants Office lets you get the job done – faster, easier and smarter.

### More information

To find out more about Corporate Compliance, please contact your MYOB Client Manager for advice specific to your practice needs.

[myob.com.au/ao-cc](http://myob.com.au/ao-cc)