



Cancellation Request

MYOB M-Powered Services

Please complete this form if you wish to cancel your M-Powered services agreement with MYOB.
The agreement can be cancelled with Principle/Directors approval on this form.

SECTION 1 - CUSTOMER DETAILS

Your MYOB product serial number

Company Name (Legal Entity)

Payee Number (applicable for M-Powered Invoices only)

Trading name

SECTION 2 - PLEASE TICK BELOW THE SERVICES YOU ARE REQUESTING TO CANCEL

M-Powered Payments

M-Powered Superannuation

M-Powered Bank Statements

You may cancel your use of M-Powered Services by giving 5 business days written notice of your intention.

Despite any such cancellation, you must authorise and otherwise ensure (by keeping the Direct Debit Request (DDR) in place or other means) that any Electronic Payment Message sent prior to cancellation can itself be processed and the associated debit can be made from your M-Powered Payments/Superannuation Account, and all Fees payable by you in relation to your use of M-Powered service prior to cancellation are paid.

On termination of your use of M-Powered Bank Statements, you will cease to have access to any bank statement information that exists of may have been provided to you previously.

M-Powered Invoices

You may cancel your use of M-Powered Invoices (MPI) by giving us at least 40 Business Days written notice of your intention. Advance notice of cancellation is necessary to allow for the payment of invoices that are already in circulation. Despite any such cancellation, you must authorise and otherwise ensure (by keeping the Direct Debit Request in place or other means) that any MPI Adjustment in relation to a MPI Payment processed prior to cancellation is itself processed, and all Fees payable by you in relation to your use of MPI prior to cancellation are paid. MPI Payments processed after the effective cancellation date will be subject to additional administration processing Fees. Any that payments processed after the effective cancellation date will be subject to additional administration processing fees.

Refer to [Product disclosure statement \(M-POWERED SERVICES\) \(PDF 251KB\)](#) or visit myob.com.au/mps/support

Reason for cancellation

SECTION 3 – SIGNATURE/S APPROVAL REQUIRED BEFORE RETURNING

This declaration must be signed by M-Powered Authorised and/or Directors/Principals. Where the “Customer” has nominated 2 authorisers, 2 must sign the declaration. The person/s signing below declare that:

- They are authorised to make this Cancellation Request on behalf of the Customer
- The Customer is permitted by law and its constituent documents to make this request

Signature, Principal/Director 1

Signature, Principal/Director 2

Name

Name

Date: (dd/mm/yy) / /

Date: (dd/mm/yy) / /

SECTION 4 – PLEASE RETURN THIS FORM TO:

Email: m-powered@myob.com.au
Phone: 1300 783 674
Mailing address: PO Box 73, Richmond VIC 3121

