



Change of Authoriser Details MYOB M-Powered Services

Please complete this form if you wish to:

- Add, delete or reset MYOB® M-Powered™ Authorisers
- Change the number of M-Powered Authorisers required to authorise Payment Messages

SECTION 1 - Customer details

Your MYOB product serial number

Trading name ('the Customer')

(Please complete ONLY the relevant sections from 2 to 3) SECTION 2 - Amendments to MYOB M-Powered Services authorisers

Complete this section if you wish to add a new authoriser, remove an authoriser or reset an authoriser who is 'locked', or otherwise requires to be reset. Only people who can sign cheques on the bank account(s) that will be used for MYOB M-Powered Services can be nominated. For each additional or reset authoriser please ensure that you attach a signed M-Powered Services authoriser form created from within your M-Powered Services Centre.

Authoriser Name

Authoriser Position

(Please tick one) Reset Delete Add

Authoriser Signature

Authoriser Name

Authoriser Position

(Please tick one) Reset Delete Add

Authoriser Signature

Authoriser Name

Authoriser Position

(Please tick one) Reset Delete Add

Authoriser Signature

Authoriser Name

Authoriser Position

(Please tick one) Reset Delete Add

Authoriser Signature

SECTION 3 - Change number of authorisers required

Please indicate the number of signatories that are required to issue a cheque on the bank account(s) nominated for M-Powered Services. The same number of people will be required to authorise (using a password) payments for MYOB M-Powered Services.

Number of authorisers: (Please tick one) 1 2

SECTION 4 - Declaration and disclosure consent - overleaf



Change of Authoriser Details MYOB M-Powered Services

SECTION 4 - Declaration and disclosure consent

If the "Customer" is a company, the declaration below must be signed by 2 ongoing directors of the company. If the "Customer" is not a company, the declaration must be signed by the principals.

The person/s signing below declare that:

- They are authorised to make this Change Request and declaration on behalf of the Customer.
- The Customer is permitted by law and its constituent documents to make this Change Request.
- The information in this Change Request is true and is not by content or omission misleading or deceptive.
- The person(s) listed in the M-Powered Authoriser information section or subsequently substituted ("M-Powered Authorisers") are signatories for all bank accounts nominated for use with M-Powered Services, and can authorise payment instructions from these bank accounts.

The person/s signing below acknowledge and agree that:

- The M-Powered Authorisers shall operate for and on behalf of the Customer and legally bind the Customer in the use of the M-Powered Services.
- They will advise MYOB immediately they become aware of any change in circumstances or matter which materially affects the information provided in the original Application, any previous Change Requests, or this Change Request.
- For purposes related to MYOB M-Powered Services, MYOB may use, and give to and receive from third parties (such as financial institutions and other parties with whom MYOB has contracts in relation to MYOB M-Powered Services), the information provided in this Change Request (including your TFN, if applicable).

Signature, Principal/Director 1

Name

Date (dd/mm/yy)

Signature, Principal/Director 2

Name

(Date (dd/mm/yy)

SECTION 5 - Please return this form together with your MYOB M-Powered authoriser forms to:

Fax: (03) 9222 9894

MYOB M-Powered Services

Reply Paid 371

Blackburn Vic 3130

Please note that it may take up to 7 business days from the receipt of this form for changes to take effect. You will be notified via email when the change will take effect.

CHECKLIST

Please check that the following areas of your form have been completed:

- Section 1 - Business Details
- Section 4 - Declaration and disclosure consent - Signed by two company directors or the principals.
- Create and sign MYOB M-Powered Services Authoriser application in your M-Powered Services Centre.
(Only required where you Add/Reset authorisers selected in section 3.)
- Complete and sign bank forms (as requested)

Need help?

Call the MYOB M-Powered Services Support Team on **1300 555 931** (between 9.00a.m - 5.30pm, Monday to Friday) or email, m-powered@myob.com.au.

MYOB office use only

Account Name

BSB

Account Number

Account Name

BSB

Account Number